



# Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)  
P.O. Box 108, Woy Woy, NSW 2256

## Committee Meeting - 9<sup>th</sup> October 2023

Meeting opened at 10:31

- **Present:** Jim Routledge (JR), Christine Hadaway (CHd), Ann Snow (AS), Chris Hasemore (CHs), David Adams (DA), Steve Anderson (SA), Elaine Hume (EH), Jaan Oitmaa (JO)
- **Apologies:** Jenny Buckley (JB)
- **Minutes of September Meeting:**
  - Moved to be accepted by **CHs**. Seconded by **DA**
  - Business Arising from the Minutes – None
- **Voting Outside of Normal Meeting:**
  - Cleaning Contract. Cleaners to start tonight (9th Oct) **JR** awaiting confirmation of contractor's liability insurance.
- **Correspondence**
  - Correspondence In:
    - Invoice for "Office Space" forwarded to Treasurer.
    - NSWBA; increase in affiliation fees.
    - Tomaree Congress on 27/28 October.
    - Community Strategic Plan from Council.
    - CCLCBC. \$10 credit from Congress.
  - Correspondence Out
    - Letter of welcome to new member Spider Redgold
    - Cleaning Contract
- **New Memberships:** None
- **Reports:**
  - Treasurer: Outstanding invoices paid. Report discussed. **JR** would like for the accounting to show material expenses outstanding to be noted on Financial Reports.
  - Chief Director: Report presented.
  - Teaching: Report presented.

- Tournament Secretary: none.
- **General Business:**
  - Table Fees; Last increase was in 2013 (from \$3.00 to \$5.00). **DA** suggested an increase of 20% (\$1.00) but others wondered if an increase was necessary. Following a discussion it was agreed that a budget forecast would support any decision to be made. (**DA** and **JR**.) Motion; Table Fees increase be deferred for 6 months. Moved; **EH**. Seconded by **DA**.
  - Update of Assets Register: work in progress. Spreadsheet being created by **DA**.
  - Non Committee Positions;
    - **JR** presented a chart showing club tasks and those performing them. Backups for important positions are required (such as Event Planning, Tournament Secretary, Club Calendar, Area Calendar, Programme Book) with most currently undertaken by Peter Hume.
    - The chart was discussed and examined so that no tasks were overlooked.
    - Publicity. Laurie Powell has agreed to continue preparing content for the website and Facebook Page with Barry Foster and **JO** also continuing to produce the monthly Newsletter. It was felt appropriate that a committee member is required to liaise with them regarding input. It was decided that the final point on future Agendas should be to agree on what information needed to be passed on for publication and that this liaison role would be undertaken by **JO**.
  - Event Calendar: It was noted that Sylvia Foster is organizing the Christmas party and that **CHd** is coordinating activities to support the Melbourne Cup special event.
  - Guest Speaker: It was agreed that having a guest speaker may be a good idea with **CHd** to consider and propose who and when and for this to be discussed further at the next meeting.
- **Next Meeting:** 13<sup>th</sup> November, 2023.

Meeting closed at 12:01.

**BRISBANE WATER BRIDGE CLUB**  
**MONTHLY FINANCIAL REPORT** **October**      **2023**

<b>Regular Income</b>		<b>Regular Expenses</b>	
Interest cash reserve account	\$16.03	abf memberships	\$62.60
Lessons	\$120.00	Bank fees	\$81.78
Sales books/badges	\$0.00	Catering	\$150.77
Subscriptions	\$120.00	Dealing fees	\$72.00
Sundry	\$0.00	Director fees	\$766.00
Table fees	\$3,573.25	masterpoints	\$336.44
		Rent for Sept 2023 main room	\$940.00
		Teaching	\$35.00

<b>TOTAL REGULAR INCOME</b>	<b>\$3,829.28</b>	<b>TOTAL REGULAR EXPENDITURE</b>	
	<b>\$2,444.59</b>		

**Monthly surplus from regular activities      \$1,384.69**

<b>IRREGULAR INCOME</b>		<b>IRREGULAR EXPENDITURE</b>	
Christmas Party	\$60.00	NSWBA GNOT entry fees	\$496.00
NSWBA Grant	\$10.00	Charity	\$142.75
Term Deposit interest	\$1,863.45		

**Monthly surplus from ALL activities      \$2,679.39**

**BANK ACCOUNT BALANCES as at 31/10/23**

<b>Solutions One Account</b>	\$13,210.73
<b>Cash Reserve Account</b>	\$12,164.31
<b>Term deposit</b>	\$55,625.40
<b>Total bank accounts</b>	\$81,000.44

Notes:  
Cleaning started with Solo in October. Corrected invoice not received.  
Interest from Term Deposit went into Cash Reserve account.  
Term Deposit was renewed.

## Chief Director and Teaching Coordinator Report October 2023

### Director's Report

Our table numbers are continuing to increase, with many of our new players filtering through. We still need to increase our table numbers on Thursdays and Saturdays.

### Teaching Report

We continue to have a good response to our teaching program thanks to many of our members who have delivered flyers and helped with our supermarket promotions. Without your support we would not have as many beginners. We need your continued support. Open Supervised bridge is still going well on Friday mornings. The response to reintroducing the buddy program was very good, many of them will start this week. I will be running intermediate lessons on card play on Wednesdays at 10am for 4 weeks starting 18th October.

Christine Hadaway