



# Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601, Woy Woy NSW 2256

## Committee Meeting Minutes – 10<sup>th</sup> July, 2023.

Meeting opened at 10:35 am

- Present: Sylvia Foster Jim Routledge, Beryl Lowry, Barry Foster, Jaan Oitmaa, Kerry Robertson, Susan Ashley, Laurie Powell & Chris Hasemore.
- Apologies: Nil
- Minutes of June Meeting:  
Moved that the minutes of June meeting be accepted. **LP** Seconded: **SA**
- Business Arising from the June Minutes:
  - New Standby structure under consideration. **JR** to respond in General Business.
  - Dealing Machine. **BF** to respond in General Business.
  - Monday Seniors Room hire. **BL** to respond.
- Voting Outside of Normal Meeting:
  - Nil
- Correspondence
  - **Correspondence In:**
    - Reports from various club officers. (see below)
    - 15+ replies to SGM request for attendance notifications.
    - Value H2O confirmation of water fountain hire for congress.
    - Judith L
      - Advising committee we need 75% to pass motion at SGM.
      - Asking for names of SGM 'yes' case speakers. **BF** to reply once known.
      - Email not understood.
      - Application to speak SGM 'no' case.
      - Requiring more SGM info in the interest of transparency.
  - NSWBA
    - Asking for a club contact. See attachment. **SF** to respond in General Business. **BF** has accepted role.
    - Advising of capitation fee changes. See attachment. **SF** to respond in General Business.
    - Replying to request for legal advice in regard to SGM.
  - John McIlrath – info about State Veterans Congress.
  - Susan McMahon – info about Wagga Wagga Congress.

- Kerrie Ranson CCBC – wanting help understanding Secretary Role at CCBC. Handled by **BF**.
  - Phone Call to Secretary regarding ‘**not following the advertised program**’. **BF** advised Committee by email.
  - Email from **BL** clarifying various issues currently circulating in the club. **BF** to handle in General Business.
  - Martin Johnson accepting invitation to take on Returning Officer role at SGM.
  - Email from Michael Cunningham making Committee aware of some aspects of club constitution and Fair Trading rules. **BF** handled in newsletter and in written request to NSWBA solicitors.
  - Wendy Mitchell – wanting to know exactly what a special event is.
  - Louis Koolen – email pointing out that SGM is handling normal committee business.
  - Peter Hume advising that he believes dealing machines can be repaired if we buy some replaceable bands.
- **Correspondence Out:**
    - June Newsletter.
    - Notice of SGM.
    - Email to Value H2O ordering 2 x water fountains for congress.
    - Email to Committee in response to phone call about ‘not following the advertised program’
    - Request to NSWBA legal team in regards to SGM secret ballot.
    - Email to Martin Johnson inviting to take on role of Returning Office at SGM.
    - Various answers to Judith Lambton emails.
- New Member:
    - New: Margaret Hockley 1184679
    - Re-activated: Qi Hasemore 721654
    - Moved acceptance of memberships – **BL** seconded **LP** carried.
- Reports:
    - Treasurer: See below
    - Chief Director: See full report below.
    - Teaching: See report below.
    - Tournament Secretary: See report below.
- **SA** moved reports be accepted.      Seconded – **LP**      - carried

- General Business:
  - SGM
    - **KR** - enquired about the number of speakers.  
The need to follow guidelines and correct style of meeting.
    - **JR** – Spoke about room organization  
Need to check both microphones are in good working order.
    - **LP** – Warned of possibility of heated discussion and the need to maintain respect towards chairman.  
Spoke about legalities.
    - **SF** – presented a book of meeting rules.  
Informed meeting about ‘**points of order**’.  
Explained the difference between ‘**special resolution** and **ordinary motion**’.
    - **JO** – Spoke about the possibility of an amendment to motion and ramifications.
    - **BF** – Timing needs to be organized. **KR** accepted job.  
Secretary to provide membership role.  
**SA** and **KR** to be Assistant Secretaries for checking memberships at entry.
  - Monday Seniors Room hire. **BL** to respond
    - It seems the Seniors Room is no longer used and is costing the club money due to permanent booking.
    - **JR** spoke about other uses.
    - We need the room for the congress.
    - **BL** moved the permanent hire be discontinued after the congress.  
Seconded **LP** - carried
  - Congress
    - How is organisation progressing? **SF** and **JO** to respond.  
**SF** – Very pleasing response from membership when asked for congress helpers. Volunteers from all parts of the club.  
Everglades has been slow to respond to enquiries.  
Organisation is generally progressing well.  
**KR** – pointed out the need to check out Everglades equipment.
  - Phone Call – Not following advertised program. **BF** to respond.
    - Secretary received a lengthy phone call about Mondays not always following advertised program.
    - Various committee members presented a variety of points of view concerning why this might happen and the possible ramifications.

- Although providing food for thought no initiatives were put forward.
  - Dealing Machine. **BF** to respond.
    - Peter Hume purchased and installed some spare parts and both machines are now fully functioning.
  - Spare Session Partners - **JR** to respond
    - The new stand-by system developed by **JR** is to be implemented as soon as **JR** is ready.
    - After AGM was suggested as a possible good time.
  - Judith Lambkin correspondence.
    - Judith wrote to the club on 5 occasions.
    - Committee members expressed a variety of opinions about issues raised.
  - New Signs.
    - **LP** to update signs in kitchen area and at payment desk.
  - Note to Treasurer
    - Christine H included a note to the Treasurer with her club reports pointing out problems with payment system.
    - **BL** made the following observations.
      - We follow a standard process.
      - All our accounting is acceptable industry practice.
      - Auditors require correct procedures to be followed
    - Secretary to write to Christine.
  - Next Meeting: \_\_\_\_\_
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## Christine Hadaway – note to Treasurer BWBC

Recently I have received some cash payments for lessons at the club. I understand this would not be acceptable to the treasurer. As half of all payments to me from the club go to Centrelink I will not take any payments for lessons and directing and donate the half I would have received to the club. The club of course will be able to keep Centrelink's half. I do this because of our current financial situation with falling numbers.

# Brisbane Water Bridge Club

Summary

JUNE

2023

	Table Fees	\$	3,724.00	
	Book Sales	\$	60.00	
	Subscriptions	\$	300.00	
Income	Donations	\$	0.01	
	Lessons - Improver	\$	106.00	
	Float /Dup M'ship Refund to C.Hadaway	-\$	50.00	
	Charity/Food Bank from Raffle (C.H.)	\$	25.00	
	Balance of refund C.Hadaway	\$	25.00	
	<b>Total Income</b>		<b>\$</b>	<b>4,190.01</b>

	ABF fees	\$	2,361.60	
	ABF Masterpoints	\$	338.35	
	Bank - Merchant Fees	\$	99.78	
	Bridge Books			
	Catering	\$	194.14	
	Charity-Food Pantry	\$	1,002.15	
	Cleaning	\$	150.00	
	Director Fees	\$	770.00	
Less Expenses	Equipment (deal mach belts)	\$	102.40	
	Congress (coloured paper)	\$	48.00	
	NSWBA Lic/Comp Fees			
	OFT			
	Printing/Photocopier			
	Refund - C.Hadaway	\$	25.00	
	Rent	\$	2,297.00	
	Stationery			
	Sundry (Door sign)	\$	176.00	
	Teaching/Lessons-Improver	\$	106.00	
	Water Cooler			
	Web Hosting	\$	330.00	
	<b>Total Expenses</b>		<b>\$</b>	<b>8,000.42</b>

<b>Bank Reconciliation</b>			
Balance Brought Forward	\$ 15,143.56	Statement Balance	\$ 11,333.15
Plus Income for Month	\$ 4,190.01	Plus outstanding deposits	
Less Outgoings	\$ 8,000.42	Less outstanding chqs	
Less Transfer of Funds		Plus Transfer of Funds	
<b>Net balance</b>	<b>\$ 11,333.15</b>	<b>Net balance</b>	<b>\$ 11,333.15</b>

## 2023 Charity Day & Raffle

<b>Income</b>	<b>May</b>	<b>June</b>
Proceeds from Table fees	\$775.00	
Raffle	\$500.00	\$25.00
Donations	\$120.00	
Sales	<u>\$ 53.00</u>	
<b>Total Income</b>	<b>\$1448.00</b>	<b>\$1473.00</b>

<b><u>Expenditure</u></b>		
Pantry Food Items	\$ 470.85	\$935.45
Donations (balance)		<u>\$66.70</u>
<b>Total Expenditure</b>		<b>\$1473.00</b>

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## BWBC Chief Director and Teaching Coordinator Report July 2023

### Director's Report

The only issue has been our Monday session. Chris has decided to combine the two sections when there are two half tables or small numbers. I expect a decisions will be made after the SGM.

### Teaching Report

Friday's Supervised session is going very well.

Intermediate and Improver's lessons are going well.

As there has been requests for the removal of me as the bridge teacher and director, I await the outcome of the SGM to forward plan.

**Christine Hadaway**

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# Tournament Secretary Report

## Congress

Entries at 6th July : Teams 30 tables - full ! ... Pairs 26 tables At this stage there are sufficient entries to run separate fields for Novice/Restricted at both days

Congress committee (Peter, Jaan, Sylvia, Chris Hasemore, Barry) met and tasks allocated. I have received offers from volunteers to help with the set up and moving of equipment, help in the Community Centre. I will send out written invitation with times and tasks to volunteers.

## Tournaments

Community Bridge Club Bateau Bay is running its first ever InterClub Teams (for Central Coast region teams) on Thursday 7th September. Venue Entrance Leagues Club, Bateau Bay.

Hopefully BWBC will publicise and encourage entry.

BWBC Program ... Presidents Cup Thu 20 July, no separate field (for novices etc) as numbers have been down on recent Thursdays

## General Club

I replaced bands on both Club dealing machines - \$50 each machine purchased from Eric Lam , the local agent for Dupimate.

Both machines perform well with the replacement bands

Peter