



# Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601

Woy Woy NSW 2256

Minutes 21st April 2022

1. Present C Hasemore (C Has) Sylvia Foster (SF), Christine Hadaway, (C Had) Suzanne Harrison (SH), Beryl Lowry (BL), Jorgen Boettiger (JB), Caroline Nichols (CN), Connie Lewis (CL), Jaan Oitmaa (JO).
2. Meeting declared open at 10:30am.
3. Apologies Nil
4. Conflicts of Interest – nil stated.
5. Minutes of last meeting: Approved as a correct record by Committee and signed off by President as true record to be recorded in Minute Book.
6. Business arising:
  - Draft for new complaint procedure well advanced. CL indicated a further meeting scheduled this month and a report to the Committee will be available at the next meeting.
  - New member approvals Merrill Hawthorne, Julie Dufficy, Lynn Kellahan, Julie Baker, Nathalie Adams, Anne Creasy, Gavin Pearce, Rohan Creasy, Anna Ford, Stephen Anderson, Kerry Anderson, Lesley North, Larry Amos ( non home Club )  
Outstanding is a written application from Alan Adams ( currently a home member at Port Macquarie) for membership either as a BWBC home club member or non home club member. President C Has requested SH contact Alan Adams to clarify his intentions in regard to his membership application ie as a transfer from Port Macquarie or as a non club member until his Port Macquarie membership expires.

- Correspondence – in.
- Email from Graham Woof dated 3rd April 2022 formally resigning as Secretary of Brisbane Water Bridge Club. C Has moved to accept the resignation of Graham Woof. SF seconded, those present agreed.
- Email from President C Has proposing that following the resignation of Graham Woof the role of Master Points Secretary be performed by Barry Foster, JO seconded and those present at the meeting agreed to this proposal.
- Correspondence – out. NIL
- Reports
  - Treasurer – March financial summary attached.
  - BL also clarified BWBC made a \$500 donation directly to Lismore Bridge Club to assist with addressing damage caused by recent floods. Lismore Bridge club have since expressed their thanks to members and committee of BWBC for the donation.
  - BL also reported that table fees from 2 bridge sessions held at BWBC in addition to direct donations from BWBC members raised \$1000 which will be forwarded to the ABF for general flood relief in the Lismore area.
  - Asset register – to be reviewed and updated by CN and BL
  - Chief Director – C Had reported that she was seeking a director for Wednesday morning sessions as Felicity Fane unable to do this session C Has indicated that he could possibly do this session when he returns from an upcoming trip. C Had happy to fill in this session until C Has returns.
  - Tournament Secretary/Committee – No discussion.

- Teaching Director –Response for Monday evening classes insufficient to run as a class . Monday evening class will be postponed at this time. Response for Tuesday daytime course could be sufficient to run 2 tables.
- Treasurer and Director’s reports were approved by CL and seconded by CN
- Marketing Committee – not meeting at the moment possibly reactivate in Spring.
- General Business:
  - Following the resignation of Graham Woof, C Has indicated he was happy to perform the role of Public Officer. No objections were raised to this suggestion. A DFAT form to be prepared for sign off by Committee On the agenda for formal approval at the next Committee meeting. 19th May 2022
  - C Has proposed that Suzanne Harrison take over the role of Secretary vacated by Graham Woof. SF seconded this proposal, those present agreed.
  - SF led a discussion regarding the need to purchase bridge mates. An update on the most suitable supplier on the agenda for the next meeting
  - Discussion on the need to purchase a Recorder Book. Lorraine Lindsay has agreed to take on the role of Club Recorder.
  - Discussion on the need to establish a position of Membership Secretary BL volunteered to take on that role. Further discussion by Committee on the agenda for the next Committee meeting.

- SF requested that consideration be given to provide the President the Vice President and the Treasurer with the password to the clubs e mail account. Further discussion by Committee on the agenda for the next Committee meeting.
  - General discussion on the need to publish a Newsletter advising of Committee Changes, Covid updates, Money raised for Lismore Flood relief, upcoming BWBC events including, Teams Event 9th May 2022 and Charity Day on the 19th May. CL volunteered to compose a short News Letter for distribution to club members.
  - C Had raised for consideration the need to seek a volunteer from club members for a person to act as a Catering Manager. Committee members can approach individuals to seek out any interested candidates and report to the next meeting.
  - In the interim several members, CL,CN and SH, will pull together to arrange catering for the 9th May Teams day and the 19th May Charity Day. C Has also offered to assist if needed. C Had volunteered to manage the Charity Day Raffle activity. Committee agreed tickets will be 3 for \$5 negating the need for use of cash and managing change. Purchase of tickets using eftpos.
  - Any donations of raffle items for the Charity Day will be gratefully received.
7. Next meeting for Thursday May 26th at 10:30am in the Club rooms.
8. Meeting closed at 12:00 pm.

Suzanne Harrison

Secretary