



Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601

Woy Woy NSW 2256

Minutes 17th January 2022

1. Meeting opened at 10:30 am.
2. Present: Chris Hasemore, Sylvia Foster, Jaan Oitmaa, Beryl Lowry, Graham Woof, Christine Hadaway, George Boettiger, Connie Lewis, Caroline Nichols.
3. Apologies: Nil
4. Conflicts of Interest – nil stated
5. Minutes of December general meeting (20th December 2021) moved by Christopher H and seconded by Caroline N as approved and signed off by President Christopher H as a true record to be recorded in Minute Book
6. Business arising from December meeting:
 - Draft Complaint procedure to be held over for completion by 2021/22 Committee
 - Connie L has received 'verbal only' minutes from previous sub-committee
 - A new 'Complaint Book' to be started as no trace of any old records can be recovered following the passing of Pam G
 - Director of the day to address any issues of coaching between players during play
 - Information to be gathered and a meeting of the sub-committee to be arranged
 - Christopher H has advised Lorraine L of her appointment as Recorder
 - Fee schedule – after some discussion on amendments, Christine H will publish a new Fee Schedule, which shall be kept in the clubroom
 - A new 'Emergency Contact' list has been completed by Graham W and shall be kept in the clubroom. The list will be updated as required
 - Asset Register to be updated by Beryl L and Graham W.
 - Dishwasher back in action
 - Bridgemates to be repaired where possible. No new Bridgemates to be purchased as low patronage does not justify the expense
7. New member approvals: Jim Routledge (new experienced member)
8. Correspondence – in,
 - By mail: Westpac tokens for Christopher H and Graham W for the purpose of authorizing payments from BWBC account.
 - By email: NSWBA invoices for GNOT, Country Teams and Affiliation fees (\$10pp), notice for Westpac eStatement viewing.
9. Correspondence – out,
 - By email: Welcome letters to December member approvals
10. Reports
 - Treasurer's Report – Expenses exceeded income. Significant outgoings were new dishwasher, Christmas party and associated prizes (refer Appendix 1)
 - Asset register – To be reviewed and updated by Graham W and Beryl L
 - Chief Director's Report – The next Director's meeting will be scheduled as soon as Peter H has recovered from his medical procedure
 - Tournament Secretary – No discussion
 - Teaching Director – Christine H confirmed that next beginner's lessons to commence on Monday 7 February for seven weeks
 - Charity Committee – Beryl L to speak with Vicki H regarding committee's previous decision to only hold one annual charity event with all committee members involved

- Marketing Committee – Christine H advised that supermarket advertising (playing bridge) will be deferred until Covid situation improves. Thanks to all with a special mention to Robin and Ed Vaughan for their significant efforts in letter box dropping ‘come play bridge’ pamphlets.

11. General Business:

- Bridgemate progress – refer ‘business arising’ above
- 2022 BWBC Congress – general discussion with:
 - Jaan O and Christopher H in favour of online Realbridge congress
 - Christine H not in favour of online congress
 - Jaan O to seek cost breakdown of Realbridge congress from Ronnie Ng and discuss with Peter H
- Partnership organisation – general discussion with:
 - Carolynne M to assist Felicity F with <100MP players
 - Christopher H to speak with Peter H regarding setting himself (Christopher H) up as a phone contact on the BWBC website. He will also arrange for a sheet to be placed on the noticeboard as a secondary means of partnership arranging
- Height of water heater corrected
- Covid update – after much discussion it was agreed that:
 - Christopher H to compile an email for sending out to the general membership, which restates the club’s latest Covid policy about bridge playing
 - After the delivery of above email, Graham W to respond to complainant re the non-compliance of mask wearing at bridge session on Thursday 13 January
- Low numbers, Monday’s sub-section – Sylvia F expressed her view that low numbers may improve if the sub-section was increased to <100MPs. This was met with mixed reaction with a reasonably strong feeling against. It was then further suggested with strong support that the limit should in fact be reduced to <50MPs. The final decision was to change to <50MPs for the foreseeable future, effective immediately
- Bookings for Senior’s room – have now been cancelled for Thursday PM on the basis that numbers have reduced substantially and not likely to rise again for some time
- Deeming Policy – Christine H explained that the committee should have a policy that sets out the conditions for which a member can be refused permission to play bridge below a particular MP level, based on their declared playing history/ability with other organisations not affiliated with the ABF or NSWBA. Due to time limitations further discussions will be held at next month’s general committee meeting. Christine H also agreed to speak with a recent new member to obtain further details in relation to this matter.

12. Next meeting proposed for Thursday 17th February 2022 at 10:30am in the clubroom

13. Meeting closed at 12:05 pm.

Graham Woof

Secretary

Brisbane Water Bridge Club

Summary

December

2021

Income

Table Fees	\$ 2,810.00
Book Sales	\$ 15.00
Subscriptions	\$ 1,648.00
Interest	
Christmas Party	\$ 180.00
Learn to Play/Improver Lessons	
Name Badges	

Total Income \$ 4,653.00

Less Expenses

ABF fees	
ABF Masterpoints	
Bank - Merchant Fees	\$ 98.64
Bridge Books	
Catering	\$ 106.05
Christmas Party	\$ 306.00
Cleaning	\$ 124.00
Director/Deal Fees	\$ 990.00
Equipment	\$ 1,746.00
Name Badge	
NSWBA Lic/Comp Fees	\$ 256.32
OFT	\$ 48.21
Printing/Photocopier	\$ 671.00
Prizes	\$ 2,106.50
Rent	\$ 1,100.00
Stationery	\$ 499.50
Sundry	
Teaching/Lessons/Supervisor	
Water Cooler	
Web Hosting	

Total Expenses \$ 8,052.22

Bank Reconciliation

Balance Brought Forward	\$ 16,048.08	Statement Balance	\$ 12,648.86
Plus Income for Month	\$ 4,653.00	Plus outstanding deposits	
Less Outgoings	\$ 8,052.22	Less outstanding chqs	
Less Transfer of Funds		Plus Transfer of Funds	
Net balance	\$ 12,648.86	Net balance	\$ 12,648.86