



Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601

Woy Woy NSW 2256

Minutes 20th December 2021

1. Present: Chris Hasemore, Sylvia Foster, Christine Hadaway, Jaan Oitmaa, Beryl Lowry, Graham Woof, Connie Lewis, George Boettiger, Caroline Nichols.
2. Apologies: Nil
3. Conflicts of Interest – nil stated
4. Minutes of last AGM (22nd November 2021) approved by committee and signed off by Sylvia F (VP) as a true record to be recorded in Minute Book
5. Business arising from November meeting:
 - Draft Complaint procedure to be held over for completion by 2021/22 Committee
 - A new complaints procedure sub-committee formed consisting of Chris H, Connie L and Lorraine L. Connie L to obtain any minutes from previous sub-committee for referral
 - Replacement Recorder still needs to be found
 - Chris H announced that Lorraine Lindsay had volunteered for position of Recorder. Committee accepted her nomination as the new Recorder. Chris H to advise Lorraine L of her appointment
 - Dealing fees for Directors \$5 per set as per electronic agreement. All other fees, except for Director's fees still to be reviewed
 - After some discussion a new Director's fee category was created: Supervised Non-Playing, for which the rate has been set at \$40. A complete marked-up fee schedule has been attached (Appendix 1) for review by the new committee and will be discussed for confirmation/adjustment at the next general committee meeting
6. New member approvals: four applications were approved viz., Franz and Helen Felitsch, Kerry Robertson (new members), Suzanne Rochester (reactivation to home club member)
7. Correspondence – in,
 - Various Westpac statements by email.
8. Correspondence – out,
 - By email: AGM Agenda and December Newsletter
9. Reports
 - Treasurer's Report – No discussion
 - Asset register – To be reviewed and updated by Graham W and Beryl L
 - Chief Director's Report – Replacement director needed for Wednesday AM session. The next Director's meeting will be scheduled as soon as Peter H has recovered from his medical procedure
 - Tournament Secretary – No discussion
 - Teaching Director – Christine H advised that the next beginners' lessons will commence on Monday 7 February @ 10:30 AM and run for seven weeks. As this will conflict with the normal time slot for the February general committee meeting on Monday 21 February, this meeting has been rescheduled for Thursday 17 February 2022
 - Charity Committee – It was decided to consolidate our charity efforts for 2022 into the one event viz., the Jean Pelham Charity Day Pairs on Thursday 19 May 2022
 - Marketing Committee – Christine H to initiate the resumption of new member recruitment drive with shopping centre bridge playing exhibitions and other marketing strategies. Caroline N and Connie L showed interest in contributing. More information to be provided

10. General Business:

- Chris H to take over as Covid steward going forward. Double vax policy to continue. Face masks to be optional. Encourage all members to get the booster (3rd) jab. Review policy at next month's meeting
- 2022 Congress – Graham W explained to new committee the issue of not being able to use the Community Centre main hall on a Sunday as will be occupied by the 'church', therefore different days or different venue may need to be sought. Date for congress booked with NSWBA on 23 – 24 July 2022. Christine H suggested it may not be worth having due to cost and possible low attendance making it uneconomical. Congress sub-committee consisting of Jaan O, Christine H and Peter H formed to investigate and report back at next month's general meeting
- Partnership Secretary: Felicity Fane elected to the position at her request. Graham W suggested a co-secretary be appointed to assist in the <100MP member area. Chris H to approach some members as possible candidates. Also suggested that bookings could be made on the notice board and/or the website. Details to be finalised
- Clubroom water heater to be lowered on wall to facilitate safer access by short members and thus avoid the possibility of scalding from not being able to see when cup has been filled. Chris H to seek installer details from Peter H
- New dishwasher installed and operating satisfactorily
- Chris H appointed himself as Property Officer. Graham W to forward a copy of the club Asset Register for Chris to identify physical property items. Three faulty Bridgemates to be repaired or replaced
- George B's suggestion that Chief Director becomes a permanent member of the committee was discussed at length with significant input from Graham W and a letter from Barry F via Chris H. The majority decision of the committee was to reject the suggestion. The major points against were that it represented a conflict of interest for the Chief Director, and that the club constitution would need to be changed to facilitate such a move, and that a strong connection between Directors and the Committee could be achieved in other ways. It was also agreed in favour of the suggestion that the Chief Director should be asked to attend committee meetings when issues relevant to bridge playing were to be discussed
- Christine H raised the suggestion of having an Emergency Contacts list for members being kept on hand at the club room for the purpose of being able to notify members' friends and/or relatives in the case of an emergency occurring at bridge. Graham W offered to canvas members for the voluntary supply of emergency contacts for the creation of such a list. Name and phone number is all that would be required
- Caroline N raised the issue of what to do in case of the Community Centre fire alarm going off. Christine H to raise at the next Director's meeting with a view to having Directors advising the various daily sessions of the correct procedure to be followed in such an event and/or even having the occasional fire drill

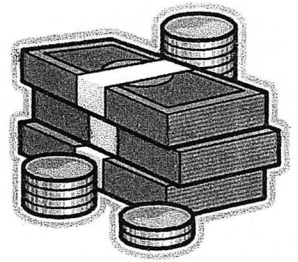
11. Next meeting proposed for Monday 17th January 2022 at 10:30am in the club rooms

12. Meeting closed at 12:02 PM.

Graham Woof

Secretary

BWBC Director's Fee Schedule



Description	Minimum	Rate
• Pairs Playing		\$15 20 20
• Pairs Non Playing		\$20 30
• Supervised Play		\$30 30
• Red Point Pairs Playing	\$40	\$5/table
• Red Point Pairs Non Playing	\$50	\$5/table
• Championship Pairs Playing	\$50	\$5/table
• Championship Pairs Non Playing	\$60	\$5/table
• Single Session Teams/Swiss Pairs	\$60	\$6/table
• Championship Teams and Swiss Pairs Playing	\$60	\$6/table
• Championship Teams and Swiss Pairs Non Playing	\$70	\$7/table
• Gold Point Teams	\$70	\$7/table
• GNOT RF	\$100	\$10/table

• *Supervised Non Playing*

\$40

When the director plays they do not pay table fees.

Brisbane Water Bridge Club

Summary

November

2021

Income

Table Fees	\$ 3,395.00
Book Sales	\$ 40.00
Subscriptions	\$ 147.00
Interest	
Christmas Party	\$ 2,130.00
Learn to Play/Improver Lessons	\$ 105.00
Name Badges	

Total Income \$ 5,817.00

Less Expenses

ABF fees	
ABF Masterpoints	\$ 55.91
Bank - Merchant Fees	\$ 46.75
Bridge Books	
Catering	\$ 79.23
Christmas Party	\$ 3,170.00
Director Fees	\$ 1,260.00
Equipment/Prtr	
Name Badge	
NSWBA Lic/Comp Fees	
PO Box Rental/Postage	
Printing/Photocopier	\$ 33.00
Prizes	
Rent	
Stationery (Batteries)	\$ 11.25
Sundry (Auditor gift)	
Teaching/Lessons/Supervisor	
Water Cooler	
Web Hosting	\$ 99.00

Total Expenses \$ 4,755.14

Bank Reconciliation

Balance Brought Forward	\$ 14,986.22	Statement Balance	\$ 16,048.08
Plus Income for Month	\$ 5,817.00	Plus outstanding deposits	
Less Outgoings	\$ 4,755.14	Less outstanding chqs	
Less Transfer of Funds		Plus Transfer of Funds	
Net balance	\$ 16,048.08	Net balance	\$ 16,048.08