



Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601

Woy Woy NSW 2256

Minutes 20th September 2021

1. Virtual meeting held on ZOOM. Present: Peter Hume, Christine Hadaway, Graham Woof, Beryl Lowry, Jorgen Boettiger, Lynne Rainford and Felicity Fane
2. Meeting declared open at 4:05pm
3. Apologies: Ann Snow
4. Conflicts of Interest – nil stated.
5. Minutes of last meeting (30th August 2021): moved by Lynne R, seconded by Christine H and approved by President as true record to be recorded in Minute Book.
6. Business arising from August meeting:
 - Draft Complaint procedure:
 - Finalisation of draft for new complaint procedure awaiting the meeting of sub-committee. Date to be advised but has been delayed due to Covid lockdown.
 - George B has approached the late Pam Gowthorp's husband for any records in relation to her position as Recorder without success. George B has recovered Pam's keys for the club rooms and are in his possession and duly recorded in the Key Register.
 - Peter H had approached Jurate L as possible replacement Recorder. She has since declined
 - Christine H held a virtual Director's Meeting on Wednesday 15th September @4:00pm by ZOOM (see below)
 - Graham W sent out copies of September newsletter by (snail) mail to eight members with no email access, to alert them of the new Covid security policy for the return of face-to-face bridge
 - The apparent need for more time in the Club room for getting work done out of session by Christine H, Graham W and others, raised the safety issue of members (particularly the females) being in the Club room and the centre generally in non-daylight hours. Discussion deferred to a later date
7. Voting approvals: None
8. Correspondence – in.
 - Email from CCC re clubroom hire
 - Various Westpac statements by email
 - Various exchanges between Ronnie Ng and Peter H re RealBridge and GNOT
9. Correspondence – out.
 - September Newsletter emailed to members
10. Reports
 - Treasurer' Report – Beryl L stated the normal expenses, but no income except for a small amount of interest from term deposit.
 - Term deposit maturing soon...how will the money be re-invested? Beryl L to check out the best interest rate from the big three banks
 - Asset register – No discussion
 - Chief Director's Report – Christine H gave a summary of the results of the recent Director's meeting, which was attended by four Directors viz., Christine H, George B, Sylvia F and Peter H. Much of the discussion centred around Covid security arrangements for when we resume face-to-face bridge in the club rooms. Much of the details has been included below in General Business
 - Tournament Secretary/Committee - No discussion

- Teaching Director – No discussion
- Board Dealer – No discussion
- Charity Committee – No discussion
- Marketing Committee – No discussion

11. General Business:

- AGM for 2021:
 - As previously agreed, the AGM for 2021 will be held on Monday 22nd November 2021 @ 11:00am in the club rooms.
 - Date for AGM to be released in the October newsletter, along with requests for nominations and general business requests
- Return to face-to-face bridge in club rooms (including matters discussed in Director's Report above):
 - Committee has agreed that from now on all participants in face-to-face bridge at BWBC will be required to have been fully vaccinated (two jabs) against Covid-19
 - Additionally, all participants will be required to produce official Australian Government Covid-19 digital certificate (dated ten days prior) before entering Club rooms
 - A Vaccination Register has been drawn up by Graham W (eg., Appendix)
 - A table to be set up outside the club room prior to each session and manned by two persons.
 - One person will take the session fee and check the temperature of attendees
 - The second person will check each attendee's vaccination certificate, marking down on the register the date of their 2nd jab and signing their name as having viewed the certificate
 - At the completion of the session the register, in a plastic folder, will be kept in the club room to be used for succeeding sessions going forward
 - Mask will be compulsory, and attendees will be reminded to also use the QR code
 - Graham W has volunteered to attend each session for the first week of reopening to operate the Vaccination Register as the 2nd person
 - Christine H will prepare a roster for nominating persons to fill the two roles for each session
 - Attendees to be requested to show up from 20 minutes in advance of start time to allow more processing time
 - Sylvia F to provide additional hand sanitiser
- Christine H suggested a likely start date of Monday 11 October for return to face-to-face bridge
- Peter H to schedule 'Octoberfest' Red point sessions for the 2nd week back
- Peter H to also schedule Novice Pairs Championship event for soon after the return

12. Next meeting proposed for Monday 18th October at 10:30am in the club rooms.

13. Meeting closed at approximately 5:20pm.

Graham Woof

Secretary

BWBC ACTIVE MEMBERS - VACCINATION REGISTER

ABF#	Status	Name	Date-2nd Jab	Sighted By...
254096	NHCM	Adams, David		
102660	HCM	Adams, John		
102482	HCM	Adams, Merran		
1011995	HCM	Aldersley, John		
1012207	HCM	Ampherlaw, Jo		
727865	HCM	Anderson, Carol		
1071068	NHCM	Anderson, Jennifer		
1133101	HCM	Ashley, Susan		
912492	HCM	Atkinson, Fiona		
719749	NHCM	Babinski, Leon		
1005251	HCM	Beale, Helve		
1078348	HCM	Beecroft, Marilyn		
1122967	HCM	Beresford, Carol		
38032	NHCM	Berzins, Dorothy		
823899	HCM	Betts, Vickie		
1133111	HCM	Biddlecombe, Dawn		
1048481	HCM	Birt, Anne		
516309	HCM	Boettiger, Jorgen		
135666	NHCM	Bowerman, David		
314528	HCM	Brandt, Dasha		
1133063	HCM	Broadley, Beverly		
194085	NHCM	Bromley, Kathleen		
638005	HCM	Brown, Heather	13-Jul-2021	G. Woof
774553	HCM	Brown, Linda		
764744	HCM	Buckley, Jenny		
274585	NHCM	Bustany, Alan		
977276	NHCM	Byrne, Wendy		
913863	HCM	Byrnes, Trish		
978337	NHCM	Calcroft, Stephen		
841528	HCM	Carter, Richard		
605425	HCM	Cashman, Helen		
940445	NHCM	Caust, Pauline		
259918	NHCM	Clarke, Garry		
27340	NHCM	Clarke, Jan		
403555	NHCM	Clarke, Sally		
11282	NHCM	Coats, Di		
1032054	HCM	Cobb, Helen		
1032046	HCM	Cobb, Les		
897191	HCM	Cole, Fay		
1021370	HCM	Collins, Michael		
635677	NHCM	Cotton, Roy		
703974	NHCM	Crawford, Mei-Hua		
13201	HCM	Crockett, Noel		
13218	HCM	Crockett, Shirley		

Brisbane Water Bridge Club

Summary

August

2021

Income

Table Fees	
Book Sales	
Subscriptions	
Interest	
Refunds (3-mths on Water Cooler Rental)	
Stationery - Cards & Covers	
Learn to Play/Improver Lessons	
Name Badges	

Total Income \$ -

Less Expenses

ABF fees	
ABF Masterpoints	
Bank - Merchant Fees	\$ 46.75
Bridge Books	
Catering	
Cleaning & Products	
Donation (on behalf Pam G)	\$ 100.00
Equipment/Prtr	
Membership refund	
Name Badge	
NSWBA Lic/Comp Fees	
PO Box Rental/Postage	
Photocopier	\$ 33.00
Prizes	.
Rent	
Stationery	
Sundry (Auditor gift)	\$ 100.00
Teaching/Lessons/Supervisor	
Water Cooler (inc 3mth disc)	\$ 400.12
Web Hosting (inc 2mth disc)	\$ 33.00

Total Expenses \$ 712.87

Bank Reconciliation

Balance Brought Forward	\$ 14,502.69	Statement Balance	\$ 13,789.82
Plus Income for Month	\$ -	Plus outstanding deposits	
Less Outgoings	\$ 712.87	Less outstanding chqs	
Less Transfer of Funds		Plus Transfer of Funds	
Net balance	\$ 13,789.82	Net balance	\$ 13,789.82