



# Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601

Woy Woy NSW 2256

## Minutes 18<sup>th</sup> October 2021

1. Meeting held at Copacabana. Present: Peter Hume, Christine Hadaway, Graham Woof, Beryl Lowry, Jorgen Boettiger, Lynne Rainford and Ann Snow
2. Meeting declared open at 10:44am
3. Apologies: Felicity Fane
4. Conflicts of Interest – nil stated.
5. Minutes of last meeting (20<sup>th</sup> September 2021): moved by Christine H, seconded by Lynne R and approved by President as true record to be recorded in Minute Book.
6. Business arising from September meeting:
  - Draft Complaint procedure to be held over for completion by 2021/22 Committee
  - Replacement Recorder still needs to be found
  - Discussion was had regarding the general safety issue of members (particularly the females) being in the Club room and the centre generally in non-daylight hours, and in particular the concern of members taking responsibility for making sure the Community Centre has been cleared of personnel before exiting. Graham W to write to Council expressing concern regarding the Council imposed responsibility and the related safety of BWBC members in attempting to fulfill same. As a flow on from this discussion the concern of non-BWBC members having access to our clubroom through a common key set with the Seniors room was raised, and that non-BWBC personnel may have been accessing the BWBC clubroom. There was no action resulting from this latest discussion other than to remind club members, Directors and other relevant personnel to monitor the situation for the immediate future, and always check that the partition wall between the BWBC and Seniors room was locked before exiting
7. New member approvals: None
8. Correspondence – in.
  - Email from CCC re clubroom hire
  - Various Westpac statements by email and term deposit maturation advice by post
9. Correspondence – out.
  - October Newsletter and Bulletin (club reopening information) emailed to members
10. Reports
  - Treasurer's Report – Beryl L stated that GNOT fees was the only income for the month
    - Beryl L to arrange for cleaner to reinstate weekly cleaning duties from next week, expected to be Tuesday AM
  - Asset register – No discussion
  - Chief Director's Report – No discussion
  - Tournament Secretary/Committee - No discussion
  - Teaching Director – No discussion
  - Board Dealer – Ann S to prepare boards for week commencing Monday 25 October 2021. Ann S will continue dealing boards Monday AM next week, but this time may change to suit Ann's availability. Ann S announced she will retire from the 'Dealing' position at the end of 2021. Other alternatives for a replacement were discussed briefly, including the possibility that (some) Directors may elect to deal boards for their own sessions. No definite conclusion reached at this stage
  - Charity Committee – Christine H raised her desire to organise a fund-raising event for sponsoring some form of relief package (eg., Christmas hamper) for a needy family through the Salvation Army. A work-in-progress

- Marketing Committee – No discussion

#### 11. General Business:

- Red Point programme for the first two weeks back into face-to-face bridge:
  - Thursday 28 Oct Teams event to be postponed for two weeks to give more time for members to settle in and resume face-to-face bridge
  - Graham W to send out Bulletin advising change and encouraging members to attend by preferably booking online or just show up
- Peter H to draft a revised Covid safety plan for 'live' bridge for circulation:
  - Also need to emphasise that members must be fully vaccinated, medical certificates will not be accepted
  - Also need to encourage members to send in their proof of vaccination by email in advance to reduce delays at the time of entry
- Payment of fees to Directors et al discussed and it was agreed that the following increased fees will become immediately effective (moved Christine H, seconded Lynne R):
  - Playing Director \$20 per session
  - Non-playing Director \$30 per session
  - Dealing on-the-day \$15 per session
  - All other fees to be reviewed next meeting
- AGM for 2021:
  - No nominations have yet been received
  - Ann S and Lynne R advised they will not be standing for forthcoming committee
  - Christine H and Peter H not eligible for nomination
  - Beryl L, George B and Graham W seem most likely to re-nominate
- Christmas party proposed to be held at Ettalong Diggers on Monday 13<sup>th</sup> December 2021. Peter H to investigate availability of venue and other details for future discussion

12. Next meeting proposed for Monday 15<sup>th</sup> November at 10:30am in the club rooms.

13. Meeting closed at 12:28pm.

Graham Woof

Secretary

# Brisbane Water Bridge Club

Summary

September

2021

**Income**

Table Fees (GNOT)	\$	1,000.00
Book Sales		
Subscriptions		
Interest		
Stationery - Cards & Covers		
Learn to Play/Improver Lessons		
Name Badges		

**Total Income**      \$      **1,000.00**

**Less Expenses**

ABF fees		
ABF Masterpoints		
Bank - Merchant Fees	\$	46.75
Bridge Books		
Catering (June exp)	\$	15.00
Cleaning (Hand Sanitiser)	\$	59.80
Donation		
Equipment/Prtr		
Membership refund		
Name Badge		
NSWBA Lic/Comp Fees		
PO Box Rental/Postage		
Photocopier	\$	33.00
Prizes		
Rent		
Stationery		
Sundry (Refund CNN ad)	-\$	75.00
Teaching/Lessons/Supervisor		
Water Cooler (inc 3mth disc)		
Web Hosting (inc 2mth disc)		

**Total Expenses**      \$      **79.55**

**Bank Reconciliation**

Balance Brought Forward	\$	13,789.82	Statement Balance	\$	<b>14,710.27</b>
Plus Income for Month	\$	1,000.00	Plus outstanding deposits		
Less Outgoings	\$	79.55	Less outstanding chqs		
Less Transfer of Funds			Plus Transfer of Funds		
<b>Net balance</b>	<b>\$</b>	<b>14,710.27</b>	<b>Net balance</b>	<b>\$</b>	<b>14,710.27</b>