



# Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601

Woy Woy NSW 2256

## Minutes 17<sup>th</sup> May 2021

1. Present: Peter Hume, Christine Hadaway, Graham Woof, Beryl Lowry, Jorgen Boettiger  
Ann Snow and Lynne Rainford. Absent: Felicity Fane
2. Meeting declared open at 10:36am
3. Apologies Nil
4. Conflicts of Interest – nil stated.
5. Minutes of last meeting: Approved and signed off by President as true record to be recorded in Minute Book
6. Business arising:
  - Finalisation of draft for new complaint procedure awaiting the meeting of sub-committee. Date to be advised
  - Replacement 2<sup>nd</sup> hand dishwasher installed and running OK. At a cost of only \$100, it was decided to keep and use, withholding the purchase of a new machine until required
7. Electronic voting approvals outside a normal meeting as listed in the Agenda were recognised as having been previously accepted by the Committee.
  - Qi Hasemore to be asked to complete application. Jennifer Anderson's application approved. Gai Mylne to be asked to fill in application for Associate member as her details are currently not on record. Vicki Betts also to be asked to complete an application for reactivation
  - Motion: transfer-in fee of \$10 installed at committee meeting of 11/2020 to be completely abolished. Moved Lynne R, seconded Christine H
  - Considerable discussion took place regarding the whole fee structure of the Club with the following resultant final decisions and motion:

• New/replacement badge fee (for an existing member)	\$15
• Home Club Member joining fee (including badge)	\$50
• Non-home Club Member (Associate) joining fee (including badge)	\$25
• Transfer active home club membership from another club to BWBC (including badge)	\$25
• Reactivation of Home Club Membership	\$36
• Reactivation of Non-home Club membership	\$10
• All reactivations to be required to fill in a new application	
• Transfer membership from Associate to Home Club Member	NO CHARGE

Moved Graham W, seconded Beryl L
8. Correspondence – in.
  - Westpac forms: Foreign Tax Residency information and credit card fees received and passed to Treasurer for action
  - CCC fees invoice passed to Treasurer for payment
  - Request received for application from Spider Redgold (Sydney Club)
  - TBIB Business Insurance documents passed to Treasurer for payment. Secretary requested confirmation of payment and currency documentation from TBIB via Treasurer
9. Correspondence – out.
  - May Newsletter emailed to members
  - 'Welcome' letters emailed to new members
  - Emailed reply to Lorraine Lindsay re congress
  - Emailed application to Spider Redgold

#### 10. Reports

- Treasurer – Discussion regarding rental arrangements for ‘Seniors’ Room following changes by the new landlords (CCC). To be held over as agenda item for further discussion at the June meeting. Peter H suggested that a periodical comparison of expenses versus income may help to provide overview of general health of club financials
- Asset register – Peter H to speak to Tracey Dillon re provision of latest Asset Register and return of Club keys. Latest file copy on hand was dated 18/04/2016
- Chief Director – Christine H not yet been able to get a date for a Director’s Meeting to suit all participants. George B reported, at the President’s request, that the Monday learning classes were a success and that he was prepared to continue them into the future. Peter H suggested he prepare some further details on future topics and pass to Graham W for inclusion in the June newsletter
- Tournament Secretary/Committee – Peter H has added a GNOT Club Qualifier session for Monday 9<sup>th</sup> August at 9:30 am
- Teaching Director – Christine H expressed her desire for and would appreciate more helpers for handing out flyers (letter box drops) to advertise for potential new beginners
- Board Dealer – Ann S reported that Club room computer was performing well after its recent re-birth. The new computer chair was also fit-for-purpose and should be entered on the Asset Register
- Charity Committee – not discussed
- Marketing Committee – not discussed

#### 11. General Business:

- George B expressed his concerns that the use of the Club computer during playing sessions was disturbing for himself and the players at his session, particularly the printing of leaflets. Christine H explained that with so much club work to attend to, every available hour was needed to complete the tasks at hand, but in any event his complaint was noted. However, Christine H also expressed her preference that he had spoken to her directly.
- The apparent need for more time in the Club room for getting work done out of session by Christine H, Graham W and others, raised the safety issue of members (particularly the females) being in the Club room and the centre generally in non-daylight hours. The topic was set aside to be an agenda item for discussion at the June meeting.
- In the shortness of time, Laurie Powell’s suggestion of a Novice session on Friday PM was also set aside to be an agenda item for discussion at the June meeting.

#### 12. Next meeting for Monday June 21<sup>st</sup> at 10:00am in the Club rooms. **Please note the starting time has been brought forward to 10:00am to allow more time for discussion.**

#### 13. Meeting closed at 12:00pm.

Graham Woof

Secretary

# Brisbane Water Bridge Club

Summary

April

2021

## Income

Table Fees	\$	3,815.00
Book Sales	\$	60.00
Subscriptions	\$	504.00
Interest		
Donations	\$	0.80
Stationery - Cards & Covers		
Learn to Play/Improver Lessons	\$	125.00
Name Badges	\$	25.00

**Total Income \$ 4,529.80**

## Less Expenses

ABF fees	\$	1,680.80
ABF Masterpoints		....
Bank - Merchant Fees	\$	103.80
Bridge Books		
Catering	\$	307.18
Cleaning & Products	\$	142.00
Directors Fees	\$	625.00
Equip (Office Chair/MS/Pads)	\$	372.00
Membership refund	\$	36.00
Name Badge		
NSWBA Lic/Comp Fees		
PO Box Rental	\$	141.00
Photocopier/Printing	\$	33.00
Prizes		.
Rent (March- Seniors Room)	\$	484.00
Stationery	\$	22.50
Sundry		
Teaching/Courses/Lessons	\$	80.00
Web Hosting	\$	99.00
Xmas Party		

**Total Expenses \$ 4,126.28**

## Bank Reconciliation

Balance Brought Forward	\$	16,978.15	Statement Balance	\$	17,356.67
Plus Income for Month	\$	4,529.80	Plus outstanding deposits	\$	25.00
Less Outgoings	\$	4,126.28	Less outstanding chqs		
Less Transfer of Funds			Plus Transfer of Funds		
<b>Net balance</b>	<b>\$</b>	<b>17,381.67</b>	<b>Net balance</b>	<b>\$</b>	<b>17,381.67</b>