



Brisbane Water Bridge Club Inc

(Registered No: Y2481225 ABN 84660 359 652)

PO Box 601

Woy Woy NSW 2256

Minutes 19th April 2021

1. Present Peter Hume, Christine Hadaway, Graham Woof, Felicity Fane, Beryl Lowry, Jorgen Boettiger Ann Snow and Lynne Rainford.
2. Meeting declared open at 10:30am.
3. Apologies Nil
4. Conflicts of Interest – nil stated.
5. Minutes of last meeting: Approved and signed off by President as true record to be recorded in Minute Book.
6. Business arising:
 - Draft for new complaint procedure well advanced. Pam Gowthorp (Recorder) to be approached for input regarding types of complaints that are being received. Initial draft proposed for tabling in May general committee meeting.
 - New computer chair purchased. Ann Snow being the primary user (and tester) has given a favourable report on the suitability and comfort of same.
 - Peter Hume recommended the purchase of a new dishwasher for the Club room as the existing unit is old, continually breaks down and maintenance is hard to obtain on a reliable basis. Moved by Lynne Rainford seconded Graham Woof.
7. Electronic voting approvals outside a normal meeting as listed in the Agenda were recognised as having been previously accepted by the Committee.
 - Much discussion however took place regarding the 'Transfer in' of two financial non-home club members. At a previous meeting in November 2020, it was agreed that those wishing to transfer in would be charged an additional \$10 to cover the annual NSWBA fee, which falls due around end September each year. It was finally agreed that the additional fee would be waived for the two members in question, however this decision was not to be taken to mean that this will apply to all such transferees, rather each case would be determined at the discretion of the Committee on its merits. Likewise for the need to require new applications for the reactivation of existing inactive members, based on a lapsed time basis.
 - Further wider discussions took place regarding the whole fee structure of the Club and it was decided that the charging for and provision of name badges would be made optional. Graham Woof et al suggested that the proposed new fee structure be tabulated in detail for all, to add clarity to the understanding of same.
8. Correspondence – in.
 - Westpac Term Deposit maturation notice received and acted upon.
 - Invoices/statements from Australia Post, CCC and ABF passed to Treasurer for action
 - Local newspaper and Aust. Bridge Magazine received.
 - ABF Registration cards and Certificates received from ABF for distribution.
 - Email from Fran Hogan stating moved to Qld. And wants off mailing list. Changed status to 'Resigned'.
9. Correspondence – out.
 - April Newsletter emailed to members. Lynne Rainford commented on it being a good presentation.
 - Several phone inquiries made to members re email address correction.
10. Reports
 - Treasurer – March financial summary attached. Beryl Lowry reported financial status in black at present. Westpac Term Deposit was renewed for 6 months at 0.2% interest.
 - Asset register – Peter Hume to speak to Tracey Dillon re provision of latest Asset Register and return of Club keys. Latest file copy on hand was dated 18/04/2016.
 - Chief Director – Christine Hadaway announced that there will be a Director's Meeting held on Thursday April 29th at 10:30am in the Club rooms. There will also be a Director's course held on June 15th, for which Felicity Fane and Peter Hume would attend at the Club's expense. Marcelle Goslin may also attend at her own expense.

- Tournament Secretary/Committee – No discussion.
- Teaching Director – There will be a Graduation Luncheon held for both the current and previous beginner groups on Friday April 30th in the Club rooms with bridge from 10 – 12pm followed by lunch. Christine announced that there would be another series of Beginner's Lessons commencing on Wednesday May 19th at 1:00pm in the Senior's Room. Supervised bridge will continue each Friday at 10:00am. A series of Intermediate lessons will also commence on Thursday May 6th at 10:00am.
- Treasurer and Director's reports were approved by Felicity Fane and seconded by Ann Snow.
- Charity Committee – Christine proposed there be a Charity Day held on May 13th with pumpkin soup and a roll provided. Details to be finalised. Lynne Rainford raised the question as to whether we need to continue with Charity Days. General consensus was that we would continue with them.
- Marketing Committee – not discussed.

11. General Business:

- Discussion ensued regarding Lorraine Lindsay's request to still hold a scaled back form of Super Congress to maintain continuity. Decision taken to maintain previous stand to not hold a congress this year.
- Given that a local church holds a service in the Main Hall each Sunday raised the suggestion that a new venue would have to be found for the next 2 day (Sat/Sun) congress. Peter Hume to investigate. A suggestion was made for hiring Diggers (Ettalong) in late October 2022, to attract attendees from the Northern suburbs of Sydney during daylight saving months.
- Agreed to reactivate two recent financially inactive members without the need for a new application, whilst a third would be reactivated but would require a new application due to the long time of inactivation.
- Potential for payment of incorrect table fees raised by Graham Woof given the relatively large amount of financially inactive members coming back to bridge now that Covid restrictions are being eased. Unfinancial members need to be identified and charged \$7 table fees. Graham to do periodical checks of attendees to identify possible missed table fees.
- Graham Woof reported on status of membership categories and it was agreed that the monthly newsletter should be sent to all categories of members. Official Club information need only be sent to Active Home Club Members.
- Graham Woof raised concern regarding the lack of records from 2018 forward, particularly in relation to Club insurance policies. Peter Hume to ask Tracey Dillon regarding the obtainability of any further records. Lynne Rainford digitally sent some insurance information to Graham during the meeting for further investigation.
- Christine Hadaway proposed that the Club resume the supply of coffee, tea, milk, and biscuits for each scheduled session. Unanimously agreed by all.

12. Next meeting for Monday May 17th at 10:30am in the Club rooms.

13. Meeting closed at 12:00pm.

Graham Woof

Secretary

Brisbane Water Bridge Club

Summary

MARCH

2021

Income

Table Fees		\$		4,374.00
Book Sales		\$		160.00
Subscriptions		\$		210.00
Interest				
Donations		\$		0.08
Stationery				
Learn to Play/Improver Lessons		\$		1,155.00
Sundry - Masks				

Total Income **\$** **5,899.08**

Less Expenses

ABF fees				
ABF Masterpoints			
Advertising			.	
Bank - Merchant Fees	\$		93.54	
Bridge Books	\$		922.50	
Cleaning & Products	\$		114.00	
Directors Fees	\$		855.00	
Equipment	\$		762.10	
Stationery	\$		188.49	
Sundry - Phone exp				
Rent	\$		780.00	
Printing/Photocopier	\$		33.00	
Name Badge			.	
NSWBA Lic/Comp Fees	\$		88.48	
Repairs and Maintenance			.	
Travel Subsidy				
Teaching	\$		840.00	
Xmas Party				
Web Hosting				
Prizes				

Total Expenses **\$** **4,677.11**

Bank Reconciliation

Balance Brought Forward	\$	15,756.18	Statement Balance	\$	16,803.15
Plus Income for Month	\$	5,899.08	Plus outstanding deposits	\$	175.00
Less Outgoings	\$	4,677.11	Less outstanding chqs		
Less Transfer of Funds			Plus Transfer of Funds		
Net balance	\$	16,978.15	Net balance	\$	16,978.15